

**AGENDA**  
**SMOKY VALLEY LIBRARY DISTRICT**  
**BOARD OF TRUSTEES MEETING**

**Round Mountain Public Library**

**Round Mountain, Nevada**

**Tuesday March 6, 2018– 5:00 PM**

Members:      Tamara Jones, Chairperson                      Lorna Dollarhide, Vice-Chairperson  
                    Rebecca Lim, Secretary/Clerk                      Gwenn Snow, Member  
                    Lisa Schwarz, Treasurer

**SPECIAL NOTE:** Below is the agenda items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Action may be taken on those items denoted (FOR POSSIBLE ACTION)

**ITEM#/SUBJECT**

1. Call meeting to order – For Possible Action
2. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.
3. Approval of Agenda – For Possible Action
4. Reading, correction and approval of minutes for February 6, 2018 - For Possible Action
5. OPEN DISCUSSION – (This item is for discussion only. No action will be taken at this time. There may be a time limit placed on this discussion if necessary.)
6. LIBRARY REPORTS- For possible action
  - a. RMPL -
  - b. MPL -
7. OLD BUSINESS - For Possible Action
  - a. Update and possible decision concerning the building project
8. NEW BUSINESS – For Possible Action
  - a. Discussion and possible decision concerning the Library District paying for Coursera Certification classes
9. CORRESPONDENCE – For possible Action
  - a. State of Nevada Department of Taxation Annual Audit Report – Fiscal Year 2017
  - b. Letter of resignation from Krista Heald – Full Time Employee
  - c. Letter of resignation from Lorna Dollarhide – Board Position
10. FINANCE – For possible Action
  - a. Approve and sign expenditures for March 6, 2018
  - b. Discussion and possible decision concerning the update to cash flow information

**c. Budget information for 2018-2019 Fiscal Year**

**11. GENERAL PUBLIC COMMENT – (Three-minute time limit per person.) Action will not be taken on the matter considered during periods until specifically included on an agenda as an action item.**

**12. SET DATE AND TIME FOR NEXT MEETING**

**13. ADJOURN – For Possible Action**

Supporting information for this agenda can be obtained from the SVLD website: [www.svld.net](http://www.svld.net) or contact Andrea Madziarek at the Round Mountain Public Library 775-377-2215.

**All agendas are posted at the following locations:**

Round Mountain Post Office	Round Mountain Public Library	Manhattan Public Library
83 Hadley Circle	73 Hadley Circle	7 Mineral Street
Round Mountain, NV 89045	Round Mountain, NV 89045	Manhattan, NV 89022

Also can be found on the Department of Administration website <https://notice.nv.gov>  
County – Nye County - Smoky Valley Library Board.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Round Mountain Public Library in writing or call (775) 377-2215.

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**MINUTES**  
**SMOKY VALLEY LIBRARY DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
**Round Mountain Public Library**  
**Round Mountain Nevada**  
**Tuesday February 6, 2018– 5:00 PM**

Members present: Tamara Jones, Chairperson Lisa Schwarz, Treasurer  
Rebecca Lim, Secretary/Clerk Gwenn Snow, Member

Members absent: Lorna Dollarhide, Vice-Chairperson

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District  
Andrea Madziarek, Co-Director, Smoky Valley Library District

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

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**ITEM#/SUBJECT**

1. This meeting was called to order at 5:00 pm by Tamara Jones.
2. General Public Comment: - Nothing at this time.
3. Approval agenda –Lisa made a motion to accept agenda. Becky seconded. All voted in favor. Motion passed.
4. Reading, correction and approval of minutes – December 5, 2017. Becky made a motion to accept minutes. Gwenn seconded. All voted in favor. Motion passed.
5. OPEN DISCUSSION – Jeanne reported that we are expecting a resignation from a full time staff member sometime this month. Jeanne also told the board that she discovered a program through Google called Coursera. It is a certification program for IT and several other training certificates. She, Andrea and Amy are taking advantage of these certification programs. She is taking IT courses, Andrea is taking Education courses, and Amy is taking Coding courses. The cost varies for each course. Becky asked if the library pays for these courses. Jeanne said "No" that at this time we each just paid for our own. Becky would like the library to pay for these if it benefits the library. She asked that this be put on the agenda for the next meeting to be discussed more.
6. LIBRARY REPORTS– For possible action –
  - a. RMPL – Jeanne reported that patron visits are up. Things are still staying steady, but would like to see circulation improve. We are working on advertising and getting more information out to our patrons!
  - b. MPL – Counts are good, movies circulation is up and museum visits are up.
7. OLD BUSINESS– For Possible Action –
  - a. Update on building project – Jeanne told the board that we did not get everything accomplished that we wanted with the building update. We could not get a new door as of yet for the conference room. Jeanne said that she called a few places with no luck in them returning her calls. The one place that has the door we needed the shipping costs was more than the door itself. So, we are still looking. We did get bathrooms updated, shelves moved, everything painted, except the offices, which we are still working on. We are still working on organizing and just simple maintenance.
8. NEW BUSINESS– For possible action –
  - a. Nothing at this time.
9. Correspondence –
  - a. Received a letter from the Department of Taxation concerning the tax rate changes.

b. 2018-2019 Nevada Public Agency Insurance Pool Insurance application – Jeanne reported that she did the application and had a few questions about playground coverage that she is waiting for answers on.

10. FINANCE -

a. Finance – Lisa made a motion to approve and sign vouchers. Becky seconded. All voted in favor. Motion passed.

b. Cash Flow – Jeanne reported on the cash flow status.

c. 2<sup>nd</sup> quarter financial report – Jeanne did the 2<sup>nd</sup> quarter report on finances.

d. Tax rate – Jeanne reported that the tax rate will stay the same as the previous year.

11. General Public Comment – (second) – Jeanne told the board that she has Jury Duty in Las Vegas in March. Gwenn wanted to say that she really liked the displays around the computers advertising our databases.

13. Set date and time of next meeting Tuesday March 6, 2018 @ 5:00 PM in Round Mountain Public Library, Round Mountain Nevada.

14. ADJOURN – Gwenn made a motion to adjourn the meeting @ 6:03 PM

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Date approved

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Rebecca Lim, Secretary/Clerk

# Smoky Valley Library District

www.svld.net

Round Mountain Public Library  
 P.O. Box 1428  
 Round Mountain, Nevada, 89045  
 (775) 377-2215  
 Fax (775)-377-2699

Manhattan Public Library  
 P.O. Box 95  
 Manhattan, Nevada, 89022  
 (775) 487-2623  
 Fax (775) 487-2326

## MONTHLY REPORT FOR JANUARY 2018

January 1, 2018

Materials	Added	Total	Circulation	Last Year
Adult Books	49	8,290	230	301
Audio Books	0	1,275	25	36
Easy	36	5,930	698	951
Junior	48	5,643	402	444
Teen	9	2,985	217	237
Movies	80	12,341	1,857	2,386
Music	0	2,373	83	31
Computer	-	9	123	196
Wi-Fi Usage	-	-	332	167
Freegal Usage	-	-	309	215
Digital Material	40	1,245	48	2
<b>GRAND TOTAL</b>	<b>262</b>	<b>40,091</b>	<b>4,324</b>	<b>4,966</b>

**Patron Visits** **6,297** **2,794**

**New Patrons:** **10**

**Web Site Visits** **775**

**Services:**

Notaries **30**

Meeting room **15**

Proctoring/Tutoring **2/25**

Volunteer Hours **7.5**

ILL **0**

Video Classes **0**

**Revenues:**

Fax \$ **121.00**

Fines \$ **113.89**

Copies \$ **155.55**

Donations \$ **1.30**

Misc. \$ **28.75**

**GRAND TOTAL \$ 420.49**

**Programs:**

Preschool - 4 yr old

Preschool - 3 yr old

Story Time

**Attendance:**

**131**

**83**

**106**

**Programs:**

Classes

Table Activities

Friday Fun

**Attendance:**

**258**

**114**

**24**

**Grand Total: 716**

# Smoky Valley Library District

www.svid.net

Round Mountain Public Library  
P.O. Box 1428  
Round Mountain, Nevada, 89045  
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P.O. Box 95  
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## Manhattan Library Report for January, 2018

	2018	2017
Patron Visits	92	66
Check Outs	162	140
Computer Usage	27	24
Community Center	0	2
Museum Visitors	3	5
Inside WIFI	9	1
Collection count to date:	7,134	6,755
Materials added:		
Audios	0	0
Books	3	50
Movies	<u>21</u>	<u>30</u>
TOTAL	24	70

## **18.0 Education Incentive Plan**

- The District, subject to availability of budget funds and upon approval of the Board, may provide tuition fees and materials for job-related education.
- The following qualifications must be met:
- Only employees with 1 year continuous service who worked a minimum of 750 hours are eligible.
- The course must be taken at an accredited institution of higher learning, or an approved adult education class.
- The employee must verify completion and a passing grade for the course. Receipts must be submitted prior to reimbursement.
- If time off work is required, prior approval from the ~~employee's supervisor~~ *library director* and the Board is required.
- The District, subject to availability of budget funds and upon approval of the Board, will reimburse mileage to attend class.



**STATE OF NEVADA  
DEPARTMENT OF TAXATION**

**Web Site: <http://tax.nv.gov>**

1550 College Parkway, Suite 115  
Carson City, Nevada 89706-7937  
Phone: (775) 684-2000 Fax: (775) 684-2020

**RENO OFFICE**  
4600 Kietzke Lane  
Building L, Suite 235  
Reno, Nevada 89502  
Phone: (775) 687-9999  
Fax: (775) 688-1303

**BRIAN SANDOVAL**  
*Governor*  
**JAMES DEVOLLD**  
*Chair, Nevada Tax Commission*  
**WILLIAM D. ANDERSON**  
*Executive Director*

**LAS VEGAS OFFICE**  
Grant Sawyer Office Building, Suite 1300  
556 E. Washington Avenue  
Las Vegas, Nevada 89101  
Phone: (702) 486-2300 Fax: (702) 486-2373

**HENDERSON OFFICE**  
2550 Paseo Verde Parkway, Suite  
180  
Henderson, Nevada 89074  
Phone: (702) 488-2300  
Fax: (702) 488-3377

February 15, 2018

Jeanne Bleeker  
Smoky Valley Library District  
PO Box 1428  
Round Mountain, NV 89045

Re: Annual Audit Report – Fiscal Year 2017

Dear Ms. Bleeker:

Pursuant to NRS 354.6245, the Department of Taxation is charged with the review of all annual audits to determine their compliance with statutes and/or regulations. The Department must also identify all violations of statute and/or regulations reported therein.

The Department has completed its review of your audit report and NO violations of statute and/or regulations were noted. The auditor met the statutory provisions required by NRS 354.624 and NRS 354.6241.

If you have any questions, please give me a call at (775) 684-2027. My e-mail address is [sulewis@tax.state.nv.us](mailto:sulewis@tax.state.nv.us).

Sincerely,

Susan M. Lewis, Budget Analyst  
Local Government Finance



February 5, 2018

Andrea Madziarek and Jeanne Bleecker  
Co-Directors Smoky Valley Library  
73 Hadley Circle  
Round Mountain, NV 89045

Dear Co-Directors,

Please accept this letter as notice of my resignation from my position of library assistant. My last day of employment will be February 20, 2018.

I am relocating with my family to Idaho Falls, Idaho. This will be a new and exciting adventure for my family, and it is in our best interests to make the move.

It has been an absolute pleasure to work with your team for the short duration of time that I was here. I am going to miss all of you!

Please let me know if there is anything I can assist with to make the transition of my departure easier.

Thank you again for the opportunity to work for the Smoky Valley Library District. I wish you and your staff all the best and I look forward to staying in touch with you. You can email me anytime at [klheald84@gmail.com](mailto:klheald84@gmail.com) or call me at 775-720-0965.

Sincerely,



Krista L. Heald

February 13, 2018

This is an official letter of resignation as a member on the Smoky Valley Board of Trustees. Unfortunately at this time due to personal circumstances I can no longer serve on this board. I am grateful for the time I have spent working with other wonderful board members and staff on helping the library serve this community. I am thankful for all their support and help in helping me become a better member.

Respectfully,



Lorna Dollarhide

**SMOKY VALLEY LIBRARY DISTRICT  
PO BOX 1428  
ROUND MOUNTAIN, NV 89045**

**APPROVED USING PRE-APPROVAL LETTER:**

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AT&T	1/28/2018	AT&T February 2018	\$40.59	Phone & Fax RMPL
Bob Barber, Jr.	1/31/2018	E1-18	\$227.50	Electrical Lights
Bob Barber, Jr.	1/31/2018	L1-18	\$2,900.00	Janitorial
Frontier	2/1/2018	Frontier February 2018	\$183.22	Phone, Fax, Int. MPL
JW Welding	12/31/2017	DC77529	\$23.75	Tank Rental
NV Energy	2/2/2018	379561 January 2018	\$482.42	Power MPL
NV Energy	2/13/2018	378178 February 2018	\$360.91	Power RMPL
Nye County Public Works	2/1/2018	27-0005287	\$55.00	Water MPL
Round Mtn. Public Utilities	2/1/2018	403 January 2018	\$53.00	Water RMPL
Suburban Propane	1/31/2018	1485-022656	\$1,032.30	Propane RMPL
Suburban Propane	1/31/2018	22655	\$248.81	Propane RMPL
Valley Disposal	2/1/2018	6502	\$70.00	Trash Disposal
Xerox	2/1/2018	92135382	\$538.98	Xerox lease
Xerox	2/1/2018	62135383	\$450.12	Xerox lease

**AMOUNT \$6,666.60**

**NEW INVOICES:**

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON	1/8/2018	453379855643	\$9.96	RMPL Movies
AMAZON	1/11/2018	849455473879	\$100.87	MPL Movies
AMAZON	1/13/2018	446494968584	\$18.99	Building Maint
AMAZON	1/13/2018	899444836444	\$44.88	RMPL Movies
AMAZON	1/14/2018	835453747789	\$18.00	Books MPL
AMAZON	1/15/2018	439593858659	\$14.99	MPL Movies
AMAZON	1/15/2018	636676485975	\$158.09	RMPL Movies
AMAZON	1/15/2018	675936746348	\$17.99	MPL Movies
AMAZON	1/16/2018	459798897468	\$178.68	RMPL Movies
AMAZON	1/16/2018	858539363884	\$9.99	RMPL Movies
AMAZON	1/17/2018	746936486494	\$85.01	RMPL Movies
AMAZON	1/18/2018	437844354355	\$19.21	Office
AMAZON	1/18/2018	458696489658	\$60.41	Building Maint
AMAZON	1/18/2018	469489484797	\$12.65	Office
AMAZON	1/18/2018	753966483736	\$59.00	Office
AMAZON	1/18/2018	754785874477	\$19.99	Building Maint
AMAZON	1/18/2018	768546856948	\$12.99	Office
AMAZON	1/18/2018	776345467839	\$348.30	Building - Lights
AMAZON	1/19/2018	439465535885	\$48.46	Office
AMAZON	1/19/2018	448478389684	\$28.50	Building Maint
AMAZON	1/19/2018	453478748945	\$19.79	RMPL Movies
AMAZON	1/19/2018	467578965978	\$9.94	Books RMPL
AMAZON	1/19/2018	544876735887	\$61.47	Building Maint
AMAZON	1/19/2018	785734634786	\$39.99	Building Maint

SVLD 3/6/2018  
FY 2017-2018

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
AMAZON	1/19/2018	875454834448	\$108.87	Office
AMAZON	1/19/2018	894874858337	\$39.99	Building Maint
AMAZON	1/20/2018	469493596794	\$9.24	RMPL Movies
AMAZON	1/20/2018	543677335359	\$7.50	Building Maint
AMAZON	1/21/2018	846469554984	(\$14.96)	Credit
AMAZON	1/21/2018	934373788439	\$22.99	RMPL Movies
AMAZON	1/22/2018	454643773935	\$17.96	MPL Movies
AMAZON	1/23/2018	777853743894	\$175.85	RMPL Movies
AMAZON	1/23/2018	946753975498	\$7.99	Books RMPL
AMAZON	1/24/2018	433565934599	\$77.95	Operating Supplies
AMAZON	1/24/2018	436459456488	\$20.39	Books RMPL
AMAZON	1/24/2018	437985957496	\$35.85	Books RMPL
AMAZON	1/24/2018	447898947748	\$46.58	Books RMPL
AMAZON	1/24/2018	535959764995	\$37.60	Books RMPL
AMAZON	1/24/2018	753597485653	\$77.98	Operating Supplies
AMAZON	1/24/2018	836468665898	\$56.25	Books RMPL
AMAZON	1/24/2018	969937977896	\$125.27	Books RMPL
AMAZON	1/25/2018	458978433647	\$26.91	MPL Movies
AMAZON	1/25/2018	464465677867	\$10.06	Office
AMAZON	1/25/2018	739388759334	\$34.40	Equipment Maint
AMAZON	1/26/2018	434675999883	\$75.80	MPL Movies
AMAZON	1/30/2018	449784567574	\$28.89	Books RMPL
AMAZON	1/30/2018	454957556786	\$157.20	RMPL Movies
AMAZON	1/30/2018	498947994359	\$18.97	Equipment Maint
AMAZON	1/30/2018	686753979746	\$35.70	Books RMPL
AMAZON	1/30/2018	764658894648	\$17.99	Equipment Maint
AMAZON	1/30/2018	787449678678	\$24.36	Equipment Maint
AMAZON	1/30/2018	863847848489	\$6.40	Books RMPL
AMAZON	2/1/2018	434469765496	\$52.94	MPL Movies
AMAZON	2/1/2018	545839347379	(\$10.01)	Credit
AMAZON	2/5/2018	468753485584	\$46.08	Books RMPL
AMAZON	2/5/2018	497974334896	(\$17.99)	Credit
AMAZON	2/5/2018	533365884754	\$13.10	Books RMPL
AMAZON	2/5/2018	668464894477	\$8.45	Books RMPL
AMAZON	2/5/2018	867435849545	\$48.23	Books RMPL
AMAZON	2/6/2018	458966777553	\$116.67	Books RMPL
AMAZON	2/6/2018	468474398667	\$13.90	Books RMPL
AMAZON	2/6/2018	633834448464	\$21.86	RMPL Movies
AMAZON	2/6/2018	888363934448	\$255.28	RMPL Movies
AMAZON	2/8/2018	743548465647	(\$2.39)	Credit
AMAZON	2/8/2018	789357773535	\$9.95	Office
AMAZON	2/8/2018	833597698648	(\$11.77)	Credit
AMAZON	2/9/2018	455936897799	(\$11.76)	Credit
AMAZON	2/9/2018	674939739954	\$67.03	MPL Movies
AMAZON	2/9/2018	849979349955	\$49.41	Books RMPL
BAKER & TAYLOR INC	1/30/2018	4012130846	\$61.18	Books RMPL
BAKER & TAYLOR INC	2/9/2018	4012140680	\$31.73	Books RMPL
CHASE	1/29/2018	Chase Jan 2018	\$6,372.84	Credit Card

Vendor Full Name	Invoice Date	Invoice #	Total Amount	Description
DEMCO INC	2/2/2018	6303767	\$96.17	Operating Supplies
DEMCO INC	2/5/2018	6305233	\$413.45	Operating Supplies
DEMCO INC	2/14/2018	6312361	\$184.53	Operating Supplies
ENSLOW PUBLISHING, LLC	1/29/2018	ENL4009521	\$16.95	Books RMPL
LIBRARIANS BOOK	2/9/2018	1305706	\$254.30	Books RMPL
MIDAMERICA BOOKS	1/24/2018	443245	\$278.25	Books RMPL
NORTHERN NEVADA PEST	2/24/2018	80610	\$23.00	Building Maint
NORTHERN NEVADA PEST	2/26/2018	80549	\$35.00	Building Maint
PARACLETE PRESS INC	1/25/2018	32764	\$59.07	RMPL Movies
QUILL	1/31/2018	4483975	\$203.44	Office Janitorial
QUILL	2/1/2018	4519179	\$46.99	Office Janitorial
QUILL	2/1/2018	4521712	\$101.94	Office
QUILL	2/15/2018	4893503	\$46.47	Office
QUILL	2/21/2018	5026223	\$49.46	Office
RECORDED BOOKS LLC	2/5/2018	75718687	\$66.40	Books eAudio
RECORDED BOOKS LLC	2/8/2018	75722168	\$90.25	Books eAudio
RECORDED BOOKS LLC	2/13/2018	75724460	\$180.50	Books eAudio

**NEW INVOICE TOTAL: \$11,949.03**  
**BLANKET INVOICE: \$6,666.60**  
**GRAND TOTAL: \$18,615.63**

\_\_\_\_\_  
Tamara Jones, Chairperson

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Rebecca Lim, Secretary/Clerk

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Gwenn Snow, Member

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Vacant, Vice-Chairperson

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Lisa Schwarz, Treasurer

SVLD 3/6/2018  
FY 2017-2018

**PROJECTED Cash Flow  
2017-2018**

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Beginning fund Balance	\$ 299,368	\$ 230,780	\$ 301,552	\$ 232,964	\$ 303,736	\$ 252,148	\$ 183,560	\$ 254,332	\$ 185,744	\$ 256,516	\$ 187,928	\$ 592,255
Revenues	\$ 3,100	\$ 142,460	\$ 3,100	\$ 142,460	\$ 20,100	\$ 3,100	\$ 142,460	\$ 3,100	\$ 142,460	\$ 3,100	\$ 476,015	\$ 3,100
Expenditures	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688
	\$ 230,780	\$ 301,552	\$ 232,964	\$ 303,736	\$ 252,148	\$ 183,560	\$ 254,332	\$ 185,744	\$ 256,516	\$ 187,928	\$ 592,255	\$ 523,667

**ACTUAL CASH FLOW**

2017-2018 as of 2-26-2018

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Beginning fund Balance	\$ 301,678	\$ 241,558	\$ 283,668	\$ 224,140	\$ 230,415	\$ 165,642	\$ 90,792	\$ 164,092	\$ 124,206	\$ 124,206	\$ 124,206	\$ 124,206
Revenues	\$ 1,563	\$ 106,848	\$ 17,897	\$ 103,147	\$ 10,981	\$ 20,833	\$ 148,763	\$ 9,446				
Expenditures	\$ 61,683	\$ 64,738	\$ 77,425	\$ 96,872	\$ 75,754	\$ 95,683	\$ 75,463	\$ 49,332				
	\$ 241,558	\$ 283,668	\$ 224,140	\$ 230,415	\$ 165,642	\$ 90,792	\$ 164,092	\$ 124,206	\$ 124,206	\$ 124,206	\$ 124,206	\$ 124,206

**Revenue by Object Report**  
**SVLD Revenues for January 2018**  
**Nye County, Nevada**  
**1/1/2018 through 1/31/2018**

**42101 SMOKY VALLEY LIBRARY**

<u>Object/Title</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
4100 PROPERTY TAX					
4101 REAL PROPERTY TAX	419,278.00	90,204.06	292,197.75	127,078.25	69.69
4102 PERSONAL PROPERTY TAX	150,000.00	55,528.31	61,731.92	88,268.08	41.15
4104 NET PROCEEDS	472,915.00	0.00	0.00	472,915.00	0.00
4105 CENTRALLY ASSESSED	17,200.00	0.00	10,361.38	6,838.62	60.24
<b>Total PROPERTY TAX</b>	<b>1,059,391.00</b>	<b>145,732.37</b>	<b>384,291.05</b>	<b>695,089.95</b>	<b>34.39</b>
4300 INTERGOVERNMENT					
4304 CONSOLIDATED TAX	28,829.00	2,590.00	17,221.72	11,607.28	59.74
4311 SCHOOL DISTRICT	17,000.00	0.00	16,961.00	49.00	99.71
4380 GRANT REVENUE	8,302.00	0.00	8,302.00	2,000.00	75.91
<b>Total INTERGOVERNMENT</b>	<b>54,131.00</b>	<b>2,590.00</b>	<b>40,474.72</b>	<b>13,656.28</b>	<b>74.77</b>
4500 FINES					
4501 FINES & FORFEITURES	3,000.00	159.60	1,072.02	1,927.98	35.73
<b>Total FINES</b>	<b>3,000.00</b>	<b>159.60</b>	<b>1,072.02</b>	<b>1,927.98</b>	<b>35.73</b>
4700 MISCELLANEOUS					
4788 MISCELLANEOUS REVENUE	0.00	147.15	1,005.04	-1,005.04	0.00
<b>Total MISCELLANEOUS</b>	<b>0.00</b>	<b>147.15</b>	<b>1,005.04</b>	<b>-1,005.04</b>	<b>0.00</b>
4800 OTHER					
4801 INTEREST	1,000.00	0.00	1,270.09	-270.09	127.01
4802 UNREALIZED INVESTMENT GAIN/LOSS	0.00	0.00	-380.60	380.60	0.00
4855 OTHER REVENUE	4,000.00	115.75	1,395.40	2,604.60	34.89
4860 DONATIONS	2,000.00	18.50	904.60	1,095.40	45.23
<b>Total OTHER</b>	<b>7,000.00</b>	<b>134.25</b>	<b>3,189.49</b>	<b>3,810.51</b>	<b>45.56</b>
4900 OTHER FINANCING SOURCES					
4990 INTERFUND SERVICES	0.00	0.00	0.00	0.00	0.00
4998 OTHER MISCELLANEOUS	200,000.00	0.00	0.00	200,000.00	0.00
<b>Total OTHER FINANCING SOURCES</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.00</b>
<b>Total SMOKY VALLEY LIBRARY</b>	<b>1,323,522.00</b>	<b>148,763.37</b>	<b>410,032.32</b>	<b>913,489.68</b>	<b>30.98</b>

**Expenditures by Object Report**  
 SVLD Expenditures January 2018  
 Nye County, Nevada  
 1/1/2018 through 1/31/2018

<b>Grand Totals</b>	<b>Objec/Title</b>	<b>Adjusted Appropriation</b>	<b>Expenditures</b>	<b>Year-to-date Expenditures</b>	<b>Year-to-date Encumbrances</b>	<b>Balance</b>	<b>Prct Us</b>
	6100 SALARIES & WAGES						
	6110 REGULAR	430,000.00	35,456.18	242,146.23	0.00	187,853.77	56
	6120 LONGEVITY	0.00	0.00	0.00	0.00	0.00	C
	6130 ANNUAL LEAVE	30,000.00	760.58	13,185.65	0.00	16,814.35	43
	6140 SICK LEAVE	30,000.00	675.58	8,659.30	0.00	21,340.70	28
	6150 COMP TIME	5,000.00	987.68	2,741.89	0.00	2,258.31	54
	6160 PERSONAL LEAVE	0.00	0.00	0.00	0.00	0.00	C
	6170 OVERTIME	11,000.00	498.86	3,281.70	0.00	7,718.30	29
	6180 ADDITIONAL WAGES	0.00	0.00	0.00	0.00	0.00	C
	6190 OTHER PAYMENTS	0.00	0.00	0.00	0.00	0.00	C
	6199 RECRUITMENT COSTS	0.00	0.00	0.00	0.00	0.00	C
	<b>Total SALARIES &amp; WAGES</b>	<b>506,000.00</b>	<b>38,358.94</b>	<b>270,014.57</b>	<b>0.00</b>	<b>235,985.43</b>	<b>53</b>
	6200 BENEFITS						
	6210 RETIREMENT	126,000.00	10,177.93	71,938.30	0.00	54,061.70	57
	6220 MEDICARE	7,800.00	630.35	3,818.94	0.00	3,981.06	49
	6230 SOCIAL SECURITY	1,000.00	33.64	553.80	0.00	446.20	55
	6240 WORKER'S COMP	0.00	0.00	3,838.33	0.00	-3,838.33	C
	6250 INSURANCE	98,200.00	7,680.35	60,642.57	0.00	47,657.43	61
	6260 OTHER BENEFITS	1,000.00	0.00	134.81	0.00	865.19	13
	<b>Total BENEFITS</b>	<b>234,000.00</b>	<b>18,422.27</b>	<b>130,826.75</b>	<b>0.00</b>	<b>103,173.25</b>	<b>58</b>
	6300 SERVICES & SUPPLIES						
	6300 SERVICES & SUPPLIES	0.00	0.00	0.00	0.00	0.00	C
	6311 OPERATING EXPENSE	120,000.00	10,964.86	89,454.23	0.00	30,545.77	74
	6312 OFFICE EXPENSE	9,000.00	206.25	5,218.75	0.00	3,781.25	57
	6315 FUEL	0.00	0.00	0.00	0.00	0.00	C
	6321 ADVERTISING & PUBLICATIONS	500.00	0.00	44.00	0.00	456.00	9
	6322 POSTAGE	1,000.00	32.81	216.03	0.00	783.97	21
	6325 RENTALS & LEASES	10,000.00	974.16	6,611.75	0.00	3,388.25	66
	6331 TRAVEL	500.00	0.00	0.00	0.00	500.00	C
	6335 TRAINING	1,800.00	0.00	0.00	0.00	1,800.00	C



**Expenditures by Object Report**  
 SVLD Expenditures January 2018  
 Nye County, Nevada  
 1/1/2018 through 1/31/2018

**Grand Totals** [Continued]

<b>Object/Title</b>	<b>Adjusted Appropriation</b>	<b>Expenditures</b>	<b>Year-to-date Expenditures</b>	<b>Year-to-date Encumbrances</b>	<b>Balance</b>	<b>Prct Us</b>
5341 COMMUNICATIONS	3,000.00	227.03	1,634.46	0.00	1,365.54	54
5342 UTILITIES	20,000.00	1,735.30	7,084.70	0.00	12,905.30	35
5351 MAINTENANCE AGREEMENTS	0.00	0.00	0.00	0.00	0.00	C
5352 BUILDING MAINTENANCE	41,188.00	3,852.74	17,954.35	0.00	23,243.65	43
5353 VEHICLE MAINTENANCE	0.00	0.00	0.00	0.00	0.00	C
5354 EQUIPMENT MAINTENANCE	7,500.00	23.75	6,488.36	0.00	1,011.64	86
5381 PROFESSIONAL SERVICES	6,700.00	0.00	0.00	0.00	6,700.00	C
5385 SUBSCRIPTIONS & DUES	434.00	0.00	24.88	0.00	409.04	5
5389 OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	C
5371 PROPERTY INSURANCE	10,000.00	0.00	8,759.27	0.00	240.73	87
5375 UNEMPLOYMENT INSURANCE	4,000.00	0.00	0.00	0.00	4,000.00	C
5381 COURT SERVICES	0.00	0.00	0.00	0.00	0.00	C
5385 INVESTIGATION SERVICES	0.00	0.00	0.00	0.00	0.00	C
5391 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	C
5385 MATCHING GRANT FUNDS	8,302.00	664.85	2,210.85	0.00	6,091.05	26
5389 OTHER MISCELLANEOUS	428,186.00	0.00	0.00	0.00	428,186.00	C
<b>Total SERVICES &amp; SUPPLIES</b>	<b>672,220.00</b>	<b>18,681.85</b>	<b>146,711.81</b>	<b>0.00</b>	<b>525,508.19</b>	<b>21</b>
<b>Grand Totals</b>	<b>1,412,220.00</b>	<b>75,463.16</b>	<b>547,553.13</b>	<b>0.00</b>	<b>864,666.87</b>	<b>36</b>

Revenue by Object Report  
 SVLD Revenues for February 2018 as of 2-26-2018  
 Nye County, Nevada  
 2/1/2018 through 2/28/2018

42101 SMOKY VALLEY LIBRARY

Object/Title	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prcd Rcvd
4100 PROPERTY TAX					
4101 REAL PROPERTY TAX	419,276.00	0.00	292,197.75	127,078.25	69.69
4102 PERSONAL PROPERTY TAX	150,000.00	2,308.84	64,040.86	85,959.14	42.68
4104 NET PROCEEDS	472,915.00	0.00	0.00	472,915.00	0.00
4105 CENTRALLY ASSESSED	17,200.00	6,715.82	17,077.20	122.80	99.28
Total PROPERTY TAX	1,059,391.00	9,024.78	373,315.81	696,075.19	35.24
4300 INTERGOVERNMENT					
4304 CONSOLIDATED TAX	28,929.00	0.00	17,221.72	11,607.28	59.74
4311 SCHOOL DISTRICT	17,000.00	0.00	16,951.00	49.00	99.71
4380 GRANT REVENUE	8,302.00	0.00	8,302.00	2,000.00	75.91
Total INTERGOVERNMENT	54,131.00	0.00	40,474.72	13,656.28	74.77
4500 FINES					
4501 FINES & FORFEITURES	3,000.00	113.89	1,185.91	1,814.09	39.53
Total FINES	3,000.00	113.89	1,185.91	1,814.09	39.53
4700 MISCELLANEOUS					
4788 MISCELLANEOUS REVENUE	0.00	29.05	1,034.09	-1,034.09	0.00
Total MISCELLANEOUS	0.00	29.05	1,034.09	-1,034.09	0.00
4800 OTHER					
4801 INTEREST	1,000.00	0.00	1,270.09	-270.09	127.01
4802 UNREALIZED INVESTMENT GAIN/LOSS	0.00	0.00	-380.60	380.60	0.00
4855 OTHER REVENUE	4,000.00	276.55	1,671.95	2,328.05	41.80
4860 DONATIONS	2,000.00	1.30	905.90	1,094.10	45.30
Total OTHER	7,000.00	277.85	3,467.34	3,532.66	49.53
4900 OTHER FINANCING SOURCES					
4990 INTERFUND SERVICES	0.00	0.00	0.00	0.00	0.00
4999 OTHER MISCELLANEOUS	200,000.00	0.00	0.00	200,000.00	0.00
Total OTHER FINANCING SOURCES	200,000.00	0.00	0.00	200,000.00	0.00
Total	1,323,522.00	9,445.55	419,477.87	904,044.13	31.69

**Expenditures by Object Report**  
 SVLD Expenditures February 2018 as of 2-26-2018  
 Nye County, Nevada  
 2/1/2018 through 2/28/2018

<b>Grand Totals</b>		<b>Adjusted</b>	<b>Year-to-date</b>	<b>Year-to-date</b>	<b>Year-to-date</b>	<b>Balance</b>	<b>Prct Us</b>
<b>Object/Title</b>	<b>Appropriation</b>	<b>Expenditures</b>	<b>Expenditures</b>	<b>Encumbrances</b>			
5100 SALARIES & WAGES							
5110 REGULAR	430,000.00	17,250.15	258,396.38	0.00	170,603.62	6C	
5120 LONGEVITY	0.00	0.00	0.00	0.00	0.00	C	
5130 ANNUAL LEAVE	30,000.00	0.00	13,185.65	0.00	16,814.35	4E	
5140 SICK LEAVE	30,000.00	1,340.82	10,000.12	0.00	18,989.88	3E	
5150 COMP TIME	5,000.00	0.00	2,741.69	0.00	2,258.31	5A	
5160 PERSONAL LEAVE	0.00	0.00	0.00	0.00	0.00	C	
5170 OVERTIME	11,000.00	47.61	3,329.31	0.00	7,670.69	3C	
5180 ADDITIONAL WAGES	0.00	0.00	0.00	0.00	0.00	C	
5180 OTHER PAYMENTS	0.00	0.00	0.00	0.00	0.00	C	
5199 RECRUITMENT COSTS	0.00	0.00	0.00	0.00	0.00	C	
<b>Total SALARIES &amp; WAGES</b>	<b>505,000.00</b>	<b>18,638.58</b>	<b>288,653.15</b>	<b>0.00</b>	<b>217,346.85</b>	<b>57</b>	
5200 BENEFITS							
5210 RETIREMENT	126,000.00	5,097.43	77,035.73	0.00	48,964.27	61	
5220 MEDICARE	7,800.00	264.35	4,083.29	0.00	3,716.71	5E	
5230 SOCIAL SECURITY	1,000.00	23.93	577.73	0.00	422.27	57	
5240 WORKER'S COMP	0.00	0.00	3,838.33	0.00	-3,838.33	C	
5250 INSURANCE	98,200.00	7,680.35	58,222.92	0.00	39,977.08	5E	
5260 OTHER BENEFITS	1,000.00	98.62	233.43	0.00	766.57	2E	
<b>Total BENEFITS</b>	<b>234,000.00</b>	<b>13,164.68</b>	<b>143,991.43</b>	<b>0.00</b>	<b>90,008.57</b>	<b>61</b>	
5300 SERVICES & SUPPLIES							
5300 SERVICES & SUPPLIES	0.00	0.00	0.00	0.00	0.00	C	
5311 OPERATING EXPENSE	120,000.00	4,584.14	64,138.37	0.00	25,861.63	7E	
5312 OFFICE EXPENSE	9,000.00	1,216.58	6,435.33	0.00	2,564.67	71	
5315 FUEL	0.00	0.00	0.00	0.00	0.00	C	
5321 ADVERTISING & PUBLICATIONS	500.00	0.00	44.00	0.00	456.00	E	
5322 POSTAGE	1,000.00	94.46	310.49	0.00	689.51	31	
5325 RENTALS & LEASES	10,000.00	988.11	7,600.86	0.00	2,399.14	7E	
5331 TRAVEL	500.00	0.00	0.00	0.00	500.00	C	
5335 TRAINING	1,800.00	0.00	0.00	0.00	1,800.00	C	

**Expenditures by Object Report**  
 SVLD Expenditures February 2018 as of 2-26-2018  
 Nye County, Nevada  
 2/1/2018 through 2/28/2018

**Grand Totals** [Continued]

<b>Object/Title</b>	<b>Appropriation</b>	<b>Adjusted Expenditures</b>	<b>Year-to-date Expenditures</b>	<b>Year-to-date Encumbrances</b>	<b>Balance</b>	<b>Prct Us</b>
5341 COMMUNICATIONS	3,000.00	231.31	1,865.77	0.00	1,134.23	6%
5342 UTILITIES	20,000.00	2,978.91	10,074.61	0.00	9,925.39	5%
5351 MAINTENANCE AGREEMENTS	0.00	0.00	0.00	0.00	0.00	0%
5352 BUILDING MAINTENANCE	41,198.00	5,447.17	23,401.52	0.00	17,796.48	5%
5353 VEHICLE MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0%
5354 EQUIPMENT MAINTENANCE	7,500.00	176.44	6,664.80	0.00	835.20	8%
5361 PROFESSIONAL SERVICES	6,700.00	0.00	0.00	0.00	6,700.00	0%
5365 SUBSCRIPTIONS & DUES	434.00	17.71	42.67	0.00	391.33	1%
5389 OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0%
5371 PROPERTY INSURANCE	10,000.00	0.00	9,759.27	0.00	240.73	9%
5375 UNEMPLOYMENT INSURANCE	4,000.00	0.00	0.00	0.00	4,000.00	0%
5381 COURT SERVICES	0.00	0.00	0.00	0.00	0.00	0%
5385 INVESTIGATION SERVICES	0.00	0.00	0.00	0.00	0.00	0%
5391 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0%
5395 MATCHING GRANT FUNDS	8,302.00	1,682.05	3,903.00	0.00	4,398.00	4%
5399 OTHER MISCELLANEOUS	428,188.00	0.00	0.00	0.00	428,188.00	0%
<b>Total SERVICES &amp; SUPPLIES</b>	<b>672,220.00</b>	<b>17,528.88</b>	<b>164,240.69</b>	<b>0.00</b>	<b>507,979.31</b>	<b>24%</b>
<b>Grand Totals</b>	<b>1,412,220.00</b>	<b>49,332.14</b>	<b>586,865.27</b>	<b>0.00</b>	<b>815,334.73</b>	<b>4%</b>

## 2019 Projected Revenues

Beginning Fund Balance:	\$	500,000
Property Tax:	\$	494,440
Net Proceeds:	\$	497,666
Consolidated Tax:	\$	34,639
School Contract:	\$	16,000
Collection Development:	\$	2,000
Other:	\$	5,000
<b>TOTAL:</b>	<b>\$</b>	<b>1,549,745</b>

## 2019 Projected Expenditures

### Salaries & Wages

5110 Regular	\$	462,000
5130 Annual Leave	\$	30,000
5140 Sick Leave	\$	30,000
5170 Overtime	\$	8,000
<b>Total:</b>	<b>\$</b>	<b>530,000</b>

### Benefits

5210 Retirement	\$	151,000
5220 Medicare	\$	7,500
5230 Social Security	\$	1,000
5240 Workers Comp	\$	4,500
5250 Insurance	\$	110,000
5260 Other LIFE	\$	1,000
<b>Total:</b>	<b>\$</b>	<b>275,000</b>

### Services & Supplies

5311 Operating	\$	177,000
5312 Office	\$	20,000
5321 Ads & Publications	\$	500
5322 Postage	\$	1,200
5325 Leases Xerox	\$	12,000
5331 Travel	\$	500
5335 Training	\$	2,500
5341 Communications	\$	4,000
5342 Utilities	\$	20,000
5352 Building Maintenance	\$	100,000
5354 Equipment Maintenance	\$	15,000
5361 Professional Services	\$	7,500
5365 Dues Chase & Bank	\$	500
5371 Property Insurance	\$	12,000
5375 Unemployment	\$	8,000
5395 Matching Grant	\$	2,000
5399 Ending fund balance	\$	300,045
<b>Total:</b>	<b>\$</b>	<b>682,745</b>

**EXPENDITURE TOTAL: \$ 1,487,745**

**CAPITAL PROJECTS FUND: \$ 50,000**

**Health Insurance Fund: \$ 12,000**

**GRAND TOTAL: \$ 1,549,745**

## **Wish List for FY 2018-2019 Budget:**

### **Manhattan Library:**

- **Repair roof on Manhattan Library**
- **3 Desktop CPU's**
- **3 Widescreen Monitors**
- **2 Floor style lamps for the community center**
- **Auxiliary heat for library**
- **Repaint South side doors, deck and steps**
- **Resurface concrete steps into museum**

### **Preschool:**

- **2 portable hand washing stations**
- **Tables**

### **Children's Wing:**

- **6 Black Shelves for teen section**
- **7 Red shelves for easy nonfiction (taller)**
- **4 Yellow shelves**
- **5 additional tablets**
- **New tables**
- **New display case**
- **Maker spaces desks and activities**
  - **Microscope**
  - **Drones**
  - **Magnetic manipulative**
  - **Electrical**
  - **Weather station**
  - **Lego**
  - **Virtual Reality headsets & computer**
  - **Storage**

## **Adult Wing:**

- **New kick stools for reaching shelves**
- **Metal book ends for shelves**
- **3D printer**
- **Upgrade Xerox?**
- **New conference room table and chairs**
- **New Vertical File**
- **Charging station table**
- **Update photo printer and computer**
- **New Information area for Foyer**
- **Cubicle walls for testing center**
- **New printer**
- **Smart board for conference room**

## **Round Mountain Library:**

- **4 computers**
- **Portable heaters and fans**
- **New sink and cabinet in employee bathroom**
- **Upgrade security cameras**
- **New server for destiny**
- **New carpet for public areas**
- **New Ellison machine**

## **School Needs:**

- **6-12 tablets for school classrooms to download e material**

## **Library Grounds:**

- **Bark for playgrounds**
- **Extend gutter over conference room**
- **New patio outside conference room**
- **Front walk cover – heat sidewalk?**

**PROJECTED Cash Flow**  
2017-2018

**ESTIMATE FOR FY2018-2019 BUDGET PROJECTIONS**

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Beginning fund Balance	\$ 299,368	\$ 230,780	\$ 301,552	\$ 232,964	\$ 303,736	\$ 252,148	\$ 183,560	\$ 254,332	\$ 185,744	\$ 256,516	\$ 187,928	\$ 592,255
Revenues	\$ 3,100	\$ 142,460	\$ 3,100	\$ 142,460	\$ 20,100	\$ 3,100	\$ 142,460	\$ 3,100	\$ 142,460	\$ 3,100	\$ 476,015	\$ 3,100
Expenditures	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688	\$ 71,688
	\$ 230,780	\$ 301,552	\$ 232,964	\$ 303,736	\$ 252,148	\$ 183,560	\$ 254,332	\$ 185,744	\$ 256,516	\$ 187,928	\$ 592,255	\$ 523,667

**ACTUAL CASH FLOW**  
2017-2018

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Beginning fund Balance	\$ 301,678	\$ 241,558	\$ 283,668	\$ 224,140	\$ 230,415	\$ 165,642	\$ 90,792	\$ 164,092	\$ 104,038	\$ 144,038	\$ 82,538	\$ 567,538
Revenues	\$ 1,563	\$ 106,848	\$ 17,897	\$ 103,147	\$ 10,981	\$ 20,833	\$ 148,763	\$ 9,446	\$ 105,000	\$ 3,500	\$ 550,000	\$ 3,500
Expenditures	\$ 61,683	\$ 64,738	\$ 77,425	\$ 96,872	\$ 75,754	\$ 95,683	\$ 75,463	\$ 69,500	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000
	\$ 241,558	\$ 283,668	\$ 224,140	\$ 230,415	\$ 165,642	\$ 90,792	\$ 164,092	\$ 104,038	\$ 144,038	\$ 82,538	\$ 567,538	\$ 506,038