

MINUTES
SMOKY VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Round Mountain Public Library
Round Mountain Nevada
Tuesday March 7, 2017– 5:00 PM

Members present: Jeremy Briggs, Chairperson Lorna Dollarhide, Secretary/Clerk
 Tamara Jones, Vice-Chairperson Lisa Schwarz, Treasurer

Members absent: Rebecca Lim, Member

Also present: Jeanne Bleecker, Co-Director, Smoky Valley Library District
 Andrea Madziarek, Co-Director, Smoky Valley Library District

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

ITEM#/SUBJECT

1. This meeting was called to order at 5:00 pm by Jeremy Briggs
2. General Public Comment – Nothing at this time.
3. Approval agenda – Lisa made a motion to accept agenda excluding #8 a. Tamara seconded. All voted in favor. Motion passed.
4. Reading, correction and approval of minutes – February 7, 2017. Lisa made a motion to accept minutes as written. Tamara seconded. All voted in favor. Motion passed.
5. OPEN DISCUSSION – Lisa asked when board terms were ending. Andrea said not until May 2018 but that she would double check.
6. LIBRARY REPORTS– For possible action –
 - a. RMPL – General reports were given: Circulation in the junior section is up, new patrons, program attendance.
 - b. MPL – Patrons visits, Circulation, Museum visitors are up a little from last year.
 - c. Tech – Tech report was given. Updated Facebook on current events.
7. OLD BUSINESS– For Possible Action –
 - a. N/A
8. NEW BUSINESS– For possible action -
 - a. Daycare schedule for the summer – Tabled
 - b. Student #'s vs. public patron #'s – Jeanne explained to the board the reason we feel that the students should have a separate account to be used during their class period with the teacher. Teachers and parents set limits on the students and it has seemed to cause a lot of problems this year. Having the two separate accounts we feel will eliminate confusion on the number of books and types the students can have. Teachers will have control over the student account with the parents having access to both accounts. Teachers will only be provided the information on the student account only. We would like the teachers to be able to control if the books go home or stay in the classroom. The child will use the public account for all other library business, computers, after school checkouts, etc. The board discussed the fine situation for both accounts. The fines will stay the same for both accounts, .10¢ a day per book for 3rd graders and up. Kindergarten – 2nd grades will not pay fines. Tamara made a motion to approve the student accounts to be

used during class periods with their teachers, and that the fine policy will remain the same for both accounts. Lorna seconded. All voted in favor. Motion passed.

9. CORRESPONDENCE –

a. Letter from Department of taxation – stating that will be going again in front of the Commission on Local Government.

b. Letter from NV Energy on net metering for RMPL and MPL – this letter basically states that we have a credit.

10. FINANCE -

a. Finance – Lisa made a motion to approve and sign vouchers. Lorna seconded. All voted in favor. Motion passed.

b. Cash Flow – Jeanne reported on the cash flow status. We are still monitoring and making changes and saving where we can. Jeanne did a lot of investigating on the numbers they projected for this year; she made phone calls and looked over the assessor's website to see if she could come up with the reason why the property tax and personal property tax was higher.

c. Initial budget for FY 2017-18 – Jeanne shared the information she received on the budget numbers for this year with the board. She said that the numbers were higher than expected, so she made a few phone calls and asked questions as to why? She said that when she does the final budget she will use those numbers but will be watching the revenue reports in August to see if they are on track with the predictions. We will not be making any major changes to the budget and will still be watching and cutting where we can. Jeanne told the board that she would have a budget for them to look over at the scheduled meeting. April 4, 2017.

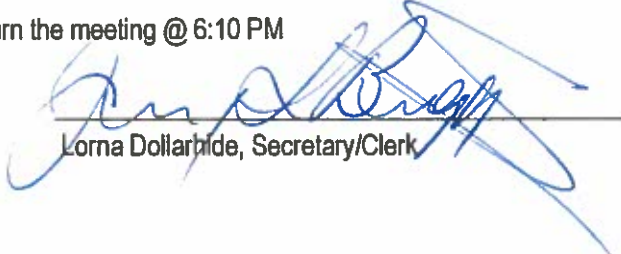
d. Corrective action – Our corrective action for this year will be as frugal as possible and to keep watching the revenue reports and making changes when needed.

11. General Public Comment – (second) – The Town Board did not have a meeting so that we could discuss plumbing problems.

12. Set date and time of next meeting April 4, 2017 @ 5:00 PM in Round Mountain Public Library Conference Room in Round Mountain Nevada.

13. ADJOURN – Tamara made a motion to adjourn the meeting @ 6:10 PM

04 April 2017
Date approved


Lorna Dollarhide, Secretary/Clerk