

**MINUTES**  
**SMOKY VALLEY LIBRARY DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
**Round Mountain Public Library**  
**Round Mountain Nevada**

**Tuesday February 7, 2017– 5:00 PM**

Members present: Jeremy Briggs, Chairperson    Lorna Dollarhide, Secretary/Clerk  
                                 Tamara Jones, Vice-Chairperson    Lisa Schwarz, Treasurer    Rebecca Lim, Member

Members absent:

Also present:    Jeanne Bleecker, Co-Director, Smoky Valley Library District  
                         Andrea Madziarek, Co-Director, Smoky Valley Library District

These minutes are a draft, subject to revision and/or approval by Board of Trustees at their next regularly scheduled meeting.

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**ITEM#/SUBJECT**

1. This meeting was called to order at 5:00 pm by Jeremy Briggs
2. General Public Comment – Nothing at this time.
3. Approval agenda –Tamara made a motion to accept agenda. Lorna seconded. All voted in favor. Motion passed.
4. Reading, correction and approval of minutes – January 10, 2017. Tamara made a motion to accept minutes as written. Lorna seconded. All voted in favor. Motion passed.
5. OPEN DISCUSSION – Jeanne reported to the board that our emergency lights are not working. When the power goes out they are supposed to come on. She said she will be replacing batteries to see if that is the problem. Jeanne also reported that we have been thinking about moving the circulation area to a central spot so that we will be able to see both sides of the library. Jeanne said that she started her last library certification class. When she was in class Saturday they talked about privacy laws and who should have access to student records. We currently send a list to the teacher's. We will need to look into changing the way we handle student information that we send. Jeanne said that she will be looking into the FERPA laws.
6. LIBRARY REPORTS– For possible action –
  - a. RMPL – General reports were given: Circulation, new patrons, program attendance.
  - b. MPL – Patrons visits 72, Check outs 120, Museum visitors 2. These stats are down a little from last year.
  - c. Tech – Tech report was given. Updated Facebook on current events, replaced our IM for staff use, and finished the tech guidebook.
7. OLD BUSINESS– For Possible Action –
  - a. N/A
8. NEW BUSINESS– For possible action -
  - a. Designation of Dan McArthur LTD as our auditor: Tamara made a motion to designate Dan McArthur LTD as our auditor for the 2016-2017 fiscal year. Lisa seconded. All voted in favor. Motion passed.
9. CORRESPONDENCE –
  - a. Letter from Eason Insurance
10. FINANCE -
  - a. Finance – Tamara made a motion to approve and sign vouchers. Lisa seconded. All voted in favor. Motion passed.

b. Cash Flow – Jeanne reported on the cash flow status. We are still monitoring and making changes and saving where we can.

c. 2<sup>nd</sup> quarter 2017 financial report – The board discussed report. Tamara made a motion to approve the 2<sup>nd</sup> quarter 2017 financial report. Lorna seconded. All voted in favor. Motion passed.

11. General Public Comment – (second) – .Lisa asked if the library was still having problems with plumbing. Andrea said yes but not like we were. Lisa said that she would like us all to go to a town board meeting and voice our concerns with this problem, so we all can get some sort of answers and/or help.

12. Set date and time of next meeting March 7, 2017 @ 5:00 PM in Round Mountain Public Library Conference Room in Round Mountain Nevada.

13. ADJOURN – Lorna made a motion to adjourn the meeting @ 6:10 PM

3/7/17

Date approved



Lorna Dollarhide, Secretary/Clerk